

1 August 2023

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BPIR Ready - Supplier Seminars

Session 3

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Objective

Give product suppliers support to develop their BPIR disclosure documents

- Over three, weekly, 60 min sessions suppliers will draft their own BPIR Disclosure documents using guidance from presenters and BPIR Ready software
- Q&A - Clear advice on any interpretations or issues.

Session 3 - Presenting and maintaining your BPIR Disclosure document

- Review of Session 2
- Contact details (including manufacturer's details)
- Warnings & Bans
- Finalising your Disclosure document on BPIR Ready
- Presenting BPIR online
- How do merchants/resellers deal with your document
- Maintaining your BPIR Disclosure document
- Questions
 - Feedback on inclusion/exclusion.

Session 2 - Review

- Building compliance requires scope of use
- Conditions determine limitations and/or must do's
- BPIR does not prescribe document name or structure
- Determine a “source of truth”
- BPIR Ready software prep
 - Scope of Use/Performance Clauses/Evidence/Supporting Documentation.

Session 3 - Presenting and maintaining your BPIR Disclosure document

- Contact details (including manufacturer's details)
- Warnings & Bans
- Linking to warranty/maintenance
- Presenting BPIR online
- How do merchants/resellers deal with your document
- Maintaining your BPIR Disclosure document

Questions - Contact Details

- We work with a major retail group to bring in product under a private label programme for them. The product uses their branding and is currently not on our website, with all compliance documentation available through the retailer. Under these new changes, who would have to publicly display the BPIR and who would be identified on it - the retailer, us as the importer and/or the manufacturer in Thailand?
- We supply certain products which are sold exclusively to select customers (*designers/manufacturers of specific window systems for example*). As such this product information may not be visible on our website to everyone (*a website login may be required to access products which we only sell to these customers in question*). Does this legislation require ALL product information be made available and accessible for ANYONE in the public to see?
- Is our NZBN number featured clearly/prominently on our website sufficient? (or does this need to appear on every product page/data sheet, as we have a few thousand products)
- For products without a URL on the packaging, is communication via instore signage at point of sale sufficient or does the signage need to be in the bay where the product is located?.

Further Questions

- Would the BPIR labels need to be on each product eg: carton, or is it acceptable on the showroom sample?
- Secondly if a client asks for a product not currently being marketed in NZ but available offshore from our supplier, at which point does the information become compulsory to provide? Eg at the time a sample is provided, or at the point of sale.
- Can I get feedback from MBIE, and preferably a sample/example of the wording used to describe a non-toxic material, for comparison with how we would describe the material that we use. Our product is plastic. e.g. Do we need to say it is not liquid, and does not emit radiation?

Page 40 of the BPIR Guidance document (PDF) which says that Class 2 products (incl. windows) need to include:

- Any installation requirements; and
- Any maintenance requirements;

Can you clarify that we need to include appropriate installation and maintenance clauses or have links to documents or web pages including this information if necessary.

- We also manufacture electric hot water cylinders. As far as I can tell they are defined as an electrical appliance, I contacted MBIE and they basically came back without providing a determination.

Assisting Suppliers

- MBIE Guidelines & exemplars
- MBIE Templates
- BPIR Ready software
- Other MBIE initiatives - checklist, updates, questions - products@mbie.govt.nz
- Merchants deadline is September
- 11 December - enforcement.

THANK YOU